



**MINUTES OF THE MEETING OF REEPHAM TOWN COUNCIL
HELD ON WEDNESDAY 24TH JUNE 2026 AT 7:30PM AT STIMPSON'S PIECE**

Present: H. Selwyn, L. Dreisin, M. Steel, N. Fielding.

Clerk: Kirsty Cotgrove

Jerome Mayhew MP

District Cllr Beadle

1 member of the public

26/96. APOLOGIES FOR ABSENCE

Apologies were accepted for S. Morgan, G. Kular & R. Goodyear.

26/97. TO CONSIDER CO-OPTION TO FILL VACANCIES

There have been no further applications.

26/98. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS

None.

26/99. TO RECEIVE AND APPROVE THE MINUTES OF THE TOWN COUNCIL MEETING HELD ON 13TH MAY 2026

Minutes of the Town Council meeting held on 13th May 2026 had previously been circulated. The minutes were unanimously **AGREED** and signed.

26/100. INFORMATION ON MATTERS FROM PREVIOUS MEETINGS & TO RECEIVE THE CLERK'S REPORT

None.

26/101. REPORTS FROM POLICE, DISTRICT AND COUNTY COUNCILLORS

PC Evans – Not in attendance.

County Cllr Thomas – Sent his apologies in advance of the meeting.

Jerome Mayhew MP – Mr Mayhew spoke about the administration of Whitwell Hall. He stated that the asset should be retained in the town, for the benefit of the local community. He asked the Council if they will apply for it to become an asset of community value. It was discussed that the Town Council has resolved that an ACV will be applied for, subject to a local group coming forward. It was **AGREED** that a letter of support for the Charitable objectives to be met will be sent to the group who intend to purchase the asset. The proposed Albanwise cable corridor was discussed, along with Highways issues.

Jerome Mayhew MP left the meeting at 19:51

District Cllr Beadle – District Cllr Beadle spoke about the Quietways project, and raised concerns that the main issue on Whitwell Road road is the blocked drainage.

District Cllr Beadle left the meeting at 19:56

26/102. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK ON AGENDA ITEMS

None.

26/102. FINANCE

(a) To approve list of payments made / to be made

The list of payments was circulated prior to the meeting. It was unanimously **APPROVED**.

(b) To receive the income & expenditure report to 31st May 2026

The Income & Expenditure report was received.

(c) To consider the renewal of membership of CPRE at £60

It was **AGREED** to renew the membership of the CPRE, at a cost of £60.

(d) To consider membership of Community Action Norfolk at £50

It was **AGREED** to become a member of CAN, at a cost of £50 per year.

(e) To approve the 2025-26 accounts

On a proposal by Cllr Fielding, seconded by Cllr Dreisin, the 2025-26 accounts were **APPROVED**.

(f) To receive and note the internal audit

The internal audit was received and the recommendation noted.

(g) To approve the Annual Governance Statement 2025-26.

The AGAR was emailed to Councillors in advance of the meeting. On a proposal by Cllr Selwyn, seconded by Cllr Steel, the Annual Governance Statement 2025-26 was **APPROVED** and signed.

(h) To approve the Accounting Statements 2025/26

On a proposal by Cllr Dreisin, seconded by Cllr Fielding, the Accounting Statements 2025-26 was **APPROVED** and signed.

(i) To consider subscribing to Scribe Accounting

It is expected that, next year, it will be recommended that all Councils have an accounting package. Currently the RFO uses an excel spreadsheet. Scribe Accounting are a sector-specific company, and the Clerk emailed the quote to Councillors prior to the meeting. Following discussion, it was unanimously **AGREED** to subscribe to Scribe Accounts.

26/103. ALLOTMENTS – To consider a suggestion by a tenant for each allotment site to have a volunteer caretaker

A tenant on Norwich Road has suggested a volunteer caretaker role, possibly for a reduced rent. It was noted that the vacant Norwich Road plots are in a generally good condition. It was **AGREED** that an email could be sent to allotment tenants to see if there would be any interest in having a caretaker role. A tenant has again asked about mains water on the allotments. He has set up a working group to investigate costs.

26/104. MARKET PLACE – to receive any updates, and to consider any actions necessary for the Farming Day on 13th September

Nothing to report. The Clerk will email Cllr MacGregor for an update.

To approve the closure of part of the Market Place for the Reepham Festival on 9th August

All **AGREED** to a partial closure of the Market Place, not affecting through traffic.

26/105. OVERTON WAY PLAY AREA – to receive any updates

A resident has asked if they can install a goalpost on the grass. It was **AGREED** this is fine if it is a lightweight plastic one.

26/106. TOWN HALL – to receive any updates

Nothing to report.

26/107. CEMETERY – to receive any updates

Nothing to report.

26/108. STIMPSON'S PIECE – to update on the skatepark

County Cllr Thomas has looked into the planning, and it looks as if the skatepark can be replaced under permitted development, as it is under 4m high, and less than 200sq.m. The Clerk has received an email from Grantscape regarding the Orsted grant with some queries. The queries were all answered. The Clerk has applied for a grant from the Co-Op, and has enquired about grant funding from Biffa, but the Biffa grant cannot be applied for until some funding is already secured. The Clerk and Cllr Selwyn met with a gentleman who has agreed to help with finding and applying for grants.

26/109. HIGHWAYS MATTERS – (a) To update on Highways issues in the Town, and to consider any action necessary

(a) Any highways problems can be reported directly at <https://www.norfolk.gov.uk/article/39652/Report-a->

[highways-problem.](#)

(b) To feedback on a meeting with Norfolk County Council's Highways engineer

The Clerk, Cllr Selwyn and County Cllr Thomas met with Richard Pearson, the Highways Engineer for Reepham. Several issues were discussed. A flashing 20mph sign will be installed on Whitwell Road, before the High School as you head towards the town. The cost of changing speed limit in town make it prohibitively expensive for the County Council to consider, as would the cost of a crossing outside the Co-Op on Cawston Road.

26/110. PUBLIC TOILETS – to receive any updates

Nothing to report.

26/111. PLANNING

(a) APPLICATIONS FOR CONSIDERATION

2025/3411. Reepham and Whitwell Station, Whitwell Road, Reepham. The Council previously objecting to this on the grounds of Highway issues. This application has been refused by Broadland District Council.

2025/3946. Reepham High School & College, Whitwell Road, Reepham. The Town Council has no objection to this application.

2025/3840. Land at Mill Road, Reepham. The Town Council has no comment on this application.

(b) APPLICATIONS DETERMINED BY BROADLAND DISTRICT COUNCIL

2025/3411. Jordan Green Farm, Jordan Lane. Application refused by Broadland District Council.

(c) TO CONSIDER LATE PLANNING APPLICATIONS – 2026/1464. Wood Farm Bungalow, Brick Kiln Lane, Kerdiston. The Town Council has no objection to this application.

26/112. TO UPDATE ON WIND CABLING CORRIDORS AND APPLICATIONS

Nothing to report.

26/113. TO AGREE THE PROPOSED STREET NAMING FOR THE BROOMHILL LANE DEVELOPMENT

It was suggested that birds which are found in Reepham would be more appropriate, e.g. cuckoo or crow

26/114. TO NOTE CORRESPONDENCE, ITEMS OF INFORMATION & REFER TO FUTURE AGENDA ITEMS

(a) To consider applying for grant funding for bus shelters in the town.

It was AGREED that the Clerk should apply for bus shelters either side of the road where the Co-Op is situated. This can be revisited if the cost is considered too high.

(b) Norfolk Local Access Forum – Strategic Outlook 2026-27

Noted.

(c) Walk Wheel Cycle Trust – co-design session and briefing dates

These were forwarded to Councillor in advance of the meetings.

(d) Synergy Specialist Resource Base, Reepham High School.

The Trust has sent a consultation through, to be completed by 3rd July. Concerns were raised that this appears cynical when many staff have been made redundant. However, the provision of an SRB would be beneficial to the students. **AGREED**, with one abstention (Cllr Dreisin).

(e) GNLP – call for sites

Noted.

26/114. TO CONFIRM THE DATE AND TIME OF THE NEXT TOWN COUNCIL MEETING – 9TH SEPTEMBER 2026

The next Council Meeting will take place on Wednesday 9th September 2026 at 7:30pm, followed by the Stimpson's Piece Trustee meeting.

26/115. TO CLOSE THE MEETING

There being no further business, the Chair closed the meeting at 20:52.

Minutes Agreed..... 9th September 2026