



**MINUTES OF THE MEETING OF REEPHAM TOWN COUNCIL  
HELD ON WEDNESDAY 11<sup>TH</sup> MARCH 2026 AT 7:30PM AT STIMPSON'S PIECE**

**Present:** H. Selwyn, N. Fielding, R. Goodyear, L. Dreisin, M. Steel, F. MacGregor  
**Clerk:** Kirsty Cotgrove  
**4 members of the public**

**26/23. APOLOGIES FOR ABSENCE**

Apologies were accepted for Guppy Kular and Sarah Morgan (working).

**26/24. TO CONSIDER CO-OPTION TO FILL VACANCIES**

There have been no further applications.

**26/25. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS**

None.

**26/26. TO RECEIVE AND APPROVE THE MINUTES OF THE TOWN COUNCIL MEETING HELD ON 11<sup>TH</sup> FEBRUARY 2026**

Minutes of the Town Council meeting held on 11<sup>th</sup> February 2026 had previously been circulated. The minutes were unanimously **AGREED** and signed.

**26/27. INFORMATION ON MATTERS FROM PREVIOUS MEETINGS & TO RECEIVE THE CLERK'S REPORT**

None.

**26/28. REPORTS FROM POLICE, DISTRICT AND COUNTY COUNCILLORS**

**PC Evans** – PC Evans was not in attendance.

**District Cllr Beadle** – District Cllr Beadle was not in attendance.

**County Cllr Peck** – County Cllr Peck gave a verbal report. The County Council election will be taking place on 7<sup>th</sup> May. Local Government Reorganisation means that whoever is elected will probably only be in post for 1-2 years. County Cllr Peck does not intend to stand. The County Council has a balanced budget, but council tax will increase. The Government has given extra money for pothole repairs. Cllr Peck's Highways fund will continue for next year, as it has been included in the budget, along with the community fund. A number of solar and biogas applications are open for consultation in the district.

**26/29. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK ON AGENDA ITEMS**

None.

**26/30. FINANCE**

**(a) To approve list of payments made / to be made**

The list of payments was circulated prior to the meeting. It was unanimously **APPROVED**.

**(b) To receive the income & expenditure report to 28<sup>th</sup> February 2026**

The Income & Expenditure report was received.

**(c) To consider obtaining quotes for lighting at the Kerdiston Road car park at Stimpson's Piece**

The tennis club has obtained a quote for £1180. They have confirmed that, should the Town Council install lighting, they are prepared to pay for ongoing electricity costs. They will be set on a timer and sensor controlled. All **AGREED** to go ahead with the quote the tennis club has obtained.

**(d) To consider re-investment in a Nationwide six-month business saver account, at a rate of 3.7%.**

Following the current savings account with nationwide reaching maturity, the RFO has recommended

investing again. It was unanimously **AGREED** to re-invest into the Nationwide savings account.

**(e) To consider a grant request from the tennis club for £900 towards a defibrillator.**

Maintenance costs were queried. Following discussion, it was **AGREED** to approve this grant request.

**26/31. ALLOTMENTS – To receive any updates**

There are a number of allotment plots on all three sites. Adverts have been put up around the town.

**26/32. MARKET PLACE – to receive any updates**

**(a) To consider a request from a business to place an advertising board in the Market Place**

A local business has asked if they can place a board, directing people to their premises just outside the main Market Place. Concerns were raised that it would set a precedent, and it would be difficult to find somewhere that wouldn't affect the other businesses offering similar. Following discussion, it was **AGREED** that a board would not be suitable, but the Clerk will investigate a noticeboard with all local businesses advertised on it.

**(b) To consider asking NCC Highways for dedicated disabled parking spaces in the Market Place**

The District Cllr for Cawston has approached the Town Council, as a resident has spoken to him about the lack of disabled parking in Reepham. The Station Road car park would not be suitable, as the path to the town between the buildings is too narrow for a wheelchair to safely access, so it was suggested that there could be one or two spaces created in the Market Place. Following discussion, it was **AGREED** to ask for one or two spaces, ideally one either side of the Market Place.

**26/33. OVERTON WAY PLAY AREA – to receive any updates**

Nothing to report.

**26/34. TOWN HALL – to receive any updates**

Nothing to report.

**26/35. CEMETERY – to receive any updates**

The Clerk has spoken to the NALC cemetery expert who has said that, once planning permission is obtained for the cemetery extension, it will be considered to be in use. The Clerk is obtaining prices for soil testing and cemetery mapping services.

**26/36. STIMPSON'S PIECE – to consider requests from Trustees**

Sonata has carried out a service of the CCTV system, and no issues were found.

**26/37. HIGHWAYS MATTERS – (a) To update on Highways issues in the Town, and to consider any action necessary**

Any highways problems can be reported directly at <https://www.norfolk.gov.uk/article/39652/Report-a-highways-problem>.

**26/38. PUBLIC TOILETS – to consider formally requesting transfer of the public toilets from Broadland District Council**

The Clerk and Cllr Selwyn met with Matthew Yates. He has suggested that we formally request the toilets, and that a commuted sum could be available, in the region of £30,000, which would represent approximately two years running costs, including cleaner's wages. There is also a surplus in ear marked reserves of £7899 for the public toilets. The precept would need to be increased in the long term, to cover the ongoing running costs. A consultation with residents was suggested, via survey monkey and the newsletters. It was **AGREED** that the Council will arrange a questionnaire, and formally request the toilets.

**26/39. PLANNING**

**(a) APPLICATIONS FOR CONSIDERATION**

**2025/3840.** Land at Mill Road, Reepham. Following discussion, concerns were raised that a sewerage connection will drain to a pond, under 100m from the river and existing ponds. It appears to be an inadequate system for drainage, where alternative systems are available.

**(b) APPLICATIONS DETERMINED BY BROADLAND DISTRICT COUNCIL**

**2024/3217.** Bank House, Market Place, Reepham. This application was approved in the Planning Committee meeting.

**2024/3218.** Carlton & Melton House, Market Place, Reepham. This application was approved in the Planning Committee meeting.

**(c) TO CONSIDER LATE PLANNING APPLICATIONS**

None.

**(d) ADDITIONAL INFORMATION ON PLANNING APPLICATIONS**

None.

**26/40. TO UPDATE ON WIND CABLING CORRIDORS AND APPLICATIONS**

Nothing to report.

**26/41. TO CONSIDER FORMALLY REQUESTING THE TRANSFER OF THE CAR PARK FROM BROADLAND DISTRICT COUNCIL**

Matthew Yates has suggested that the Town Council could formally request the car park, but it may not be accepted due to the new electric charging points which were installed recently. There is currently no commuted sum from Broadland for the car park, but there has been no cost to the Council for some time. Should the Council take on ownership, earmarked reserves would need to be built up to cover resurfacing costs, and marking costs in future years. It was **AGREED** that the survey to residents will ask if they are happy for the Town Council to take on the car park too.

**26/41. TO UPDATE ON POSSIBILITIES FOR YOUTH PROVISION IN THE TOWN, AND TO CONSIDER NEXT STEPS**

The Clerk met with Louise, a Community Capacity Officer from Broadland District Council to discuss the YMCA report, and to see what they could do to help progressing youth provision. It was agreed that the YMCA did not target the groups who most needed to be. Louise has emailed the school to see if they would be happy to be involved in a focus group, and select the children who would best benefit from provision in town.

**26/42. TO CONSIDER A PROPOSAL FOR AN AGRICULTURAL DISPLAY IN THE MARKET PLACE**

Cllr MacGregor has spoken to some farmers in the area who would be keen to be involved in an agricultural display day in the Market Place, to help with community engagement. All agreed this would be a good idea. Cllr MacGregor will investigate further.

**26/43. TO NOTE CORRESPONDENCE, ITEMS OF INFORMATION & REFER TO FUTURE AGENDA ITEMS**

**(a) CPRE Parish Council Alliance. NPPF review – AGREED** Clerk will respond on behalf of the Council.

**(b) Environment Agency – River Maintenance & Flood Prevention Newsletter – noted.**

**(c) Biodiversity day in May - Cllr Selwyn will arrange a community meeting.**

**26/44. TO CONFIRM THE DATE AND TIME OF THE NEXT TOWN COUNCIL MEETING – 8<sup>TH</sup> APRIL 2026** The Town Council Meeting will take place on Wednesday 8<sup>th</sup> April 2026 at 7:30pm, followed by the Stimpson's Piece Trustee meeting.

**26/45. TO CLOSE THE MEETING**

There being no further business, the Chair closed the meeting at 20:40.

Minutes Agreed..... 8<sup>th</sup> April 2026