



**MINUTES OF THE MEETING OF REEPHAM TOWN COUNCIL
HELD ON WEDNESDAY 11TH SEPTEMBER 2024 AT 8:03PM AT STIMPSON'S PIECE**

Present: M. Lester (Chairman), J. Harding, F. McGregor, G. Kular, A. Riddett, A. Herbert, S. James, M. Steel & H. Selwyn

Clerk: Kirsty Cotgrove

PC Evans

District Cllr S Beadle

9 members of the public

24/140. APOLOGIES FOR ABSENCE

Apologies were accepted for P. Mitchell & S. Morgan.

24/141. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS

Cllr Kular - planning.

24/142. TO RECEIVE AND APPROVE THE MINUTES OF THE TOWN COUNCIL MEETINGS HELD ON 10TH JULY 2024

Minutes of the Town Council Meeting held on 10th July 2024 had previously been circulated. The minutes were unanimously **AGREED** and signed.

24/143. INFORMATION ON MATTERS FROM PREVIOUS MEETINGS

The Ollands Road wall repairs have been completed. The oil tank at Stimpson's Piece has been replaced.

24/144. REPORTS FROM POLICE, DISTRICT AND COUNTY COUNCILLORS

PC Evans – PC Evans introduced himself as Colin Bailey's replacement. He gave a brief verbal report. He has been patrolling the Co-Op in Reepham, due to reports of antisocial behaviour.

County Councillor G. Peck – County Cllr Peck gave his apologies prior to the meeting.

District Cllr S. Beadle – District Cllr Beadle gave a brief verbal report. He reported that the District Council will be increasing their portion of council tax to the maximum they are allowed. Nutrient Neutrality was discussed. It was asked how nutrient neutrality will affect Broomhill Lane, and it was confirmed that this is on hold until the nutrient neutrality issue is resolved.

24/145. TO CONSIDER CO-OPTION TO FILL VACANCY CREATED AT THE ELECTION

One vacancy remains on the Council. No applications have been received.

24/146. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK ON AGENDA ITEMS

None.

24/147. FINANCE

(a) To approve list of payments made / to be made

The list of payments was circulated prior to the meeting. It was unanimously **APPROVED**.

(b) To receive the income & expenditure report to 31st August 2024

The Income & Expenditure report was received.

(c) To review allotment fees for October 2025

Following discussion, it was **AGREED** to increase the fee to £75 for a full-sized plot (prop. Cllr Steel, sec Cllr Riddett).

(d) To approve expenditure of S106 and CIL funds for play equipment at Stimpson's Piece

To be discussed in Stimpson's Piece meeting.

(e) To consider a grant application for the Festival of Light for £911

A grant has been received for the Festival of Light. There is a significant amount which has not been requested before. Following discussion, it was **AGREED** that the Council will pay £450 (prop. Cllr Herbert, sec. Cllr Steel). It was noted that the Town Council are funding the tree lighting etc in full this year.

(f) To review the Financial Regulations and Financial Risk Assessment

Councillors did not receive these from the RFO. Adjourned until the October meeting.

(g) To consider the removal of the petty cash facility

The Clerk reported that neither she nor the RFO use the petty cash facility, and the vast majority of payments to the Council are now via bank transfer. It was **AGREED** to remove the petty cash facility.

(h) To review and sign the Norfolk Pension Fund Employers Pension Policy

The policy was reviewed, **APPROVED** and signed.

(i) To consider reallocation of unspent finances from the church wall budget line

To be discussed in the Stimpson's Piece meeting.

24/148. ALLOTMENTS – TO RECEIVE ANY UPDATES

An allotment holder has complained about the condition of some plots at Fiddlers Field. The Clerk will inspect them before sending out renewal notices.

24/149. MARKET PLACE – TO RECEIVE ANY UPDATES

None.

24/150. OVERTON WAY PLAY AREA - TO RECEIVE ANY UPDATES

Nothing to report.

24/151. TOWN HALL – TO CONSIDER THREE QUOTES FOR ROOF WORKS

Quotes were circulated to Councillors before the meeting. Following discussion, it was **AGREED** to accept the quote from Dan Howard.

24/152. CEMETERY – TO RECEIVE ANY UPDATES

Nothing to report.

24/153. STIMPSON'S PIECE – TO CONSIDER ANY REQUESTS FROM TRUSTEES

(a) To agree the tender documents for the skatepark

To be discussed in the Stimpson's Piece meeting.

(b) To agree the Town Council contribution for the skatepark, to assist with grant funding

To be discussed in the Town Council meeting.

(c) To agree Councillors to sit on the tender interviews panel

To be agreed via email.

24/154. HIGHWAYS MATTERS

(a) To update on Highways issues in the Town, and consider any action necessary

A number of the public footpaths are overgrown. This has been reported on a number of occasions. Bar Lane has been cut by an unknown volunteer.

24/155. PUBLIC TOILETS – TO RECEIVE ANY UPDATES

None.

24/156. PLANNING

(a) APPLICATIONS FOR CONSIDERATION

Cllr Kular left the meeting

2024/2390 & 2024/2391. Girton House, Market Place, Reepham. There were no objections to this application.

Cllr Kular returned to the meeting.

2024/2161. Nelson House, Back Street, Reepham. There were no objections to this application, provided they comply with any restrictions set by the Conservation Officer.

2024/1834. 7 Market Place, Reepham. There has been a comment by the Archaeological Society with concerns about the foil backed insulation. It was agreed that there are no objections to the solar panels, and the type of insulation should be approved by the conservation officer.

(b) APPLICATIONS DETERMINED BY BROADLAND DISTRICT COUNCIL

2024/0439. 19 Kerdiston Road, Reepham. Erection of fencing (retrospective) – Approval with conditions

2024/1790. Land east of Nowhere Lane, Reepham. Request for a screening opinion in relation to proposed solar photovoltaic and battery energy storage scheme – EIA is required.

(c) TO CONSIDER LATE PLANNING APPLICATIONS

None.

(d) TO NOTE APPLICATION RESPONSES AGREED BETWEEN MEETINGS

2024/2162. Nelson Hose, Back Street, Reepham. No objection

2024/2770. Bank House, Market Place, Reepham. No comment

2024/2232 & 2024/2233. Fern House, Dereham Road, Reepham. Comments made.

2024/2236. The Laurels, Dereham Road, Reepham. No Comment.

2024/2134. Reepham High School and College, Reepham. Comments made.

24/157. TO UPDATE ON WIND FARM CABLING CORRIDORS AND APPLICATIONS

Out of hours working notices have been sent through.

24/158. TO CONSIDER LOCATING A CABINET ON WHITWELL COMMON FOR FIBREOPTIC CONNCTIONS

The designer for the project was in attendance. He explained that they now want to install it on the opposite side of the road, which is not Town Council land. Therefore, no decisions are required.

A member of the public left the meeting.

24/159. TO NOTE CORRESPONDENCE, ITEMS OF INFORMATION & REFER TO FUTURE AGENDA ITEMS

Reepham World Café event. This will take place on 30th September 6-8pm at Reepham College. Everyone is welcome to attend to this community engagement event. This can be booked via Broadland District Council.

24/160. TO CONFIRM THE DATE AND TIME OF THE NEXT TOWN COUNCIL MEETING – 9TH OCTOBER 2024

The Town Council Meeting will take place on Wednesday 9th October at 7:30pm, followed by the Stimpson's Piece Trustee meeting.

24/161. TO CLOSE THE MEETING

There being no further business, the Chairman closed the meeting at 8:39pm.

Minutes Agreed..... 9th October 2024