



NOTICE OF MEETING & SUMMONS TO ATTEND

A MEETING OF REEPHAM TOWN COUNCIL WILL BE HELD AT STIMPSON'S PIECE ON **Wednesday 11th September 2024 at 8pm**

AGENDA

- 1. APOLOGIES FOR ABSENCE**
To receive and accept apologies for absence as previously notified to the Town Clerk
- 2. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS**
To receive Members' Declarations of Interest on agenda items and to note the granting of any requests for Dispensations
- 3. MINUTES**
To receive and approve the Minutes of the Town Council Meeting held on 10th July 2024
- 4. INFORMATION ON MATTERS FROM PREVIOUS MEETINGS & TO RECEIVE THE CLERK'S REPORT**
To receive information on any matter arising from previous minutes not on the agenda.
- 5. REPORTS FROM POLICE, DISTRICT AND COUNTY COUNCILLORS**
To receive written and/or verbal reports from Representatives
- 6. TO CONSIDER CO-OPTION TO FILL VACANCY CREATED AT THE ELECTION**
- 7. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK ON AGENDA ITEMS**
Members of the public are respectfully reminded that, under the Town Council's Standing Orders, comments should be addressed to the Town Council and limited to three minutes, unless further time is agreed by the Chairman.
- 8. FINANCE**
 - (a) To approve list of payments made/to be made
 - (b) To receive information on income and expenditure to 31st August 2024
 - (c) To review allotment fees for October 2025
 - (d) To approve expenditure of S106 and CIL funds for play equipment at Stimpson's Piece
 - (e) To consider a grant application for the Festival of Light for £911
 - (f) To Review the Financial Regulations and Financial Risk Assessment
 - (g) To consider the removal of the petty cash facility
 - (h) To review and sign the Norfolk Pension Fund Employers Pension Policy
 - (i) To consider reallocation of unspent finances from the church wall budget line
- 9. ALLOTMENTS** – to receive any updates
- 10. MARKET PLACE** – to receive any updates
- 11. OVERTON WAY PLAY AREA** – To receive any updates
- 12. TOWN HALL** – To consider three quotes for roof works
- 13. CEMETERY** – To receive any updates
- 14. STIMPSON'S PIECE** –
 - (a) to agree the tender documents for a skatepark
 - (b) to agree a Town Council financial contribution, to assist with grant funding
 - (c) To agree Councillors to sit on the tender interviews panel
- 15. HIGHWAY MATTERS**
 - (a) To update on Highways issues in the Town, and consider any action necessary
- 16. PUBLIC TOILETS** – To receive any updates
- 17. PLANNING**

(a) APPLICATIONS FOR CONSIDERATION – 2024/2390 & 2024/2391 Girton House, Market Place, Reepham.
Renovation / replacement external access steps

2024/2161. Nelson House, Back Street, Reepham. Installation of photovoltaic panels to roof slopes.

2024/1834. 7 Market Place, Reepham. Improved insulation of the property by lining the internal walls. New PV panels on south facing roof slope (amended plans)

(b) APPLICATIONS DETERMINED – 2024/0439. 19 Kerdiston Road, Reepham. Erection of fencing (retrospective) – Approval with conditions

2024/1790. Land East of Nowhere Lane, Reepham. Request for a Screening Opinion in relation to proposed solar photovoltaic and battery energy storage scheme

(c) TO CONSIDER LATE PLANNING APPLICATIONS

(d) TO NOTE APPLICATION RESPONSES AGREED BETWEEN MEETINGS – 2024/2162. Nelson House, Back Street, Reepham. Installation of photovoltaic panels to roof slopes. – No objection

2024/2270. Bank House, Market Place, Reepham. Installation of noticeboard to existing east elevation – no comment

2024/2232 & 2024/2233. Fern House, Dereham Road, Reepham. Structural and rebuilding works to existing perimeter garden walls, and erection of new perimeter garden walls – comments made

2024/2236. The Laurels, Dereham Road, Reepham. Proposed fenestration alterations & new boundary walls – No comment

18. TO UPDATE ON WIND FARM CABLING CORRIDORS AND APPLICATIONS

19. TO CONSIDER LOCATING A CABINET ON WHITWELL COMMON FOR FIBREOPTIC CONNECTIONS

20. TO NOTE CORRESPONDENCE AND FUTURE AGENDA ITEMS

21. THE DATE AND TIME OF THE NEXT TOWN COUNCIL MEETING

WEDNESDAY 9TH OCTOBER 2024, AT 7:30PM, AT STIMPSON'S PIECE

Reepham Town Council, Town Hall, Church Street, Reepham, NR10 4JW Tel: 01603 873355
email: clerk@reephamtowncouncil.gov.uk website: www.reephamtowncouncil.gov.uk

This Meeting is open to the Public and the Press. Agendas and Draft Minutes referred to above are available from the Council Office and can be downloaded from the website at www.reephamtowncouncil.org.uk.

Planning Applications listed above are those notified to the Town Council at the time of publication of the Agenda. The Council may consider others received up to the date of the meeting if appropriate. Plans may be viewed online please go to www.southnorfolkandbroadland.gov.uk and follow the links through to planning.

K Cotgrove 4TH SEPTEMBER 2024