



**MINUTES OF THE MEETING OF REEPHAM TOWN COUNCIL
HELD ON WEDNESDAY 10TH MAY 2023 AT 7:30PM AT STIMPSON'S PIECE**

Present: P. Mitchell (Chair), M. Lester, J. Harding, M. Steel, A. Hazelwood, G Kular, A. Herbert.
Town Clerk – Kirsty Cotgrove
2 members of the public

23/89 TO ELECT THE CHAIRMAN OF THE COUNCIL FOR 2023-24

It was unanimously **AGREED** that Cllr Mitchell should continue as Chair as proposed by Cllr Steel and seconded by Cllr Harding.

23/90. TO RECEIVE THE CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

The Declaration of Acceptance of Office was duly signed and displayed.

23/91. TO ELECT THE VICE-CHAIRMAN OF THE COUNCIL FOR 2023-24 - AND RECEIVE THE DECLARATION OF ACCEPTANCE OF OFFICE

It was unanimously **AGREED** that Cllr Steel should continue as Vice Chair as proposed by Cllr Mitchell and seconded by Cllr Hazelwood. The Declaration of Acceptance of Office form was displayed.

23/92. APOLOGIES FOR ABSENCE

None.

23/93. TO CONSIDER CO-OPTION TO FILL VACANCIES ON THE TOWN COUNCIL, FOLLOWING THE UNCONTESTED ELECTION

Sarah Morgan was unable to submit nomination forms prior to the election, but expressed an interest in re-joining the Council. On a proposal by Cllr Lester, seconded by Cllr Steel, it was **AGREED** to co-opt her onto the Council. The Clerk will arrange for her to sign the Declaration of Acceptance of Office form. It was noted that there are still four vacancies on the Town Council.

23/94. TO APPOINT REPRESENTATIVES TO COMMITTEES AND WORKING GROUPS

It was **AGREED** to appoint the following members to Committees and Working Groups:

Personnel Committee – Cllr Lester (Chairman), Cllr Harding, Cllr Hazelwood, Cllr Steel.

Allotment Working Group – Cllr Hazelwood, Cllr Steel, Cllr Harding

Finance Checkers – Cllr Kular, Cllr Morgan.

23/95. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS

Cllr Lester – Cricket Club grant application.

23/96. TO RECEIVE AND APPROVE THE MINUTES OF THE TOWN COUNCIL MEETINGS HELD ON 12TH APRIL 2023

Minutes of the Town Council Meeting held on 12th April had previously been circulated. The minutes were unanimously **AGREED** and signed.

23/97. INFORMATION ON MATTERS FROM PREVIOUS MEETINGS

None.

23/98. REPORTS FROM POLICE, DISTRICT AND COUNTY COUNCILLORS

PC Colin Bailey – None.

District Councillor – District Cllr Beadle was in attendance, and thanked residents for returning him to office. He advised that a recent street survey expressed interest in a Neighbourhood Plan. He will contact the people who supplied contact details, to see if they would be interested in getting involved. This will be on the June agenda.

County Councillor – County Cllr Peck sent his apologies.

23/99. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK ON AGENDA ITEMS

None.

23/100. FINANCE

(a) To approve list of payments made / to be made

The list of payments was circulated prior to the meeting. It was unanimously **APPROVED**.

(b) To receive the income & expenditure report to 30th April 2023

The Income & Expenditure report was received.

(c) To consider a grant request for £950 for Reepham & Salle Cricket Club.

Cllr Lester left the room

Previous awards were noted. Following discussion, on a proposal by Cllr Hazelwood, seconded by Cllr Mitchell, it was **AGREED** to award a grant of £300 to fund the youth equipment.

Cllr Lester returned to the room.

23/101. ALLOTMENTS – TO RECEIVE ANY UPDATES

Stony Lane - Sustrans has been in contact with the Council, to ask if a permissive agreement could be signed with the Church, for the Council to take on maintenance responsibility for the track to the Stony Lane allotments. It is considered that the damage to the track was caused by the groundwork contractors for the housing development, as very few vehicles enter the allotment site. It was **AGREED** that the Clerk will contact the contractor to see if they can rectify the damage they have caused, and will contact Sustrans to let them know.

Fiddlers Field – R Hendry left this land to the Church in his will. The Executor's solicitors have been in contact, to advise that the Church are happy to enter into a new 50-year lease with the Council, to ensure the land can remain as allotments. It was **AGREED** that the Town Council is willing to consider a 50-year lease but, due to its length, would like to include break clauses. The Clerk will reply to the solicitors, to see if a break clause every 10 years can be included. Any draft lease will be sent to the Town Council solicitors for advice.

23/102. MARKET PLACE – TO RECEIVE ANY UPDATES

None.

23/103. OVERTON WAY PLAY AREA - TO RECEIVE ANY UPDATES

None.

23/104. TOWN HALL – TO RECEIVE ANY UPDATES

The boiler broke down last week, but has since been repaired.

23/105. CEMETERY –

None.

23/106. STIMPSON'S PIECE – TO CONSIDER REQUESTS FROM TRUSTEES

None. A Working Group meeting will take place before the next full Council meeting.

23/107. HIGHWAYS MATTERS

(a) To update on the possibility of extending the 20mph speed limit along Norwich Road as far as the junction with The Moor and requesting that HGV vehicles over 3.5t unladen weight are prohibited from the Market Place and Church Hill except for access / deliveries.

Now the elections have taken place, the Clerk will chase the Highways Engineer in respect of these matters.

The Clerk will also ask him for clarification regarding the new request bus stop outside the Doctors, due to a member of public's concerns.

23/108. PLANNING

(a) APPLICATIONS FOR CONSIDERATION

20220997. Moor Lodge, The Moor, Reepham. It was **AGREED** that the Town Council has no objection to this application.

(b) APPLICATIONS DETERMINED

20221362. Reepham High School & College, Whitwell Road, Reepham. This application has been approved with conditions.

(c) TO CONSIDER LATE PLANNING APPLICATIONS

2023/0945. Broomhill, Broomhill Lane, Reepham. The Town Council has already responded to state that they prefer the building to be retained and renovated. It was noted that the demolition notice is dated to take place on 14th July. The Clerk will contact the Planning Officer to request that any demolition is delayed until after 21st July, to minimise disruption to the school next door.

23/109. TO UPDATE ON WIND FARM CABLING CORRIDORS AND APPLICATIONS

Orsted have sent a copy of the Construction Traffic Management Plan, which has confirmed that the centre of Reepham has been removed from the route. Construction traffic will travel from Cawston, into Reepham, and turn right into Wood Dalling Road. It will then turn onto World's End Lane and meet the cabling corridor. The Council remains concerned that this route is unsuitable, as is a very rural road, and will disrupt school buses which use Wood Dalling Road.

23/110. TO NOTE CORRESPONDENCE, ITEMS OF INFORMATION & REFER TO FUTURE AGENDA ITEMS

(a) Request from a member of the public for wildflower and tree planting in the town – A member of the public has written to request that more grassed areas could be planted to flowers and trees. The Clerk has responded to explain what areas are managed by the Town Council, and to explain why they are cut.

(b) Query from member of the public regarding possible bus stop outside the doctor's surgery –A member of the public has raised concerns about road safety due to buses stopping on Dereham Road close to the Doctor's Surgery. The danger to pedestrians was noted and is a concern, although it was agreed that a bus stop near the doctors is helpful, particularly for people coming to Reepham on the bus to attend appointments. However, it must be done safely and properly, with signage and road markings to warn traffic. The Clerk will contact Highways to investigate further.

(c) Classic Car show grant request – This application was received after the agenda had been published. It was agreed that the Town Council would have no problem in principle with a show taking place in the Market Place, and that a grant request will be considered in the June meeting. The level of the grant will be dependent on how much money is in the grant fund.

(d) Stimpson's Piece defibrillator – A member of the public has suggested a defibrillator at Stimpson's Piece, as the site is used by a number of sports groups. Reepham Runners approached the Trust a number of months ago, to advise that they were hoping to fundraise for one, and to ask for permission to install it on the exterior wall of the Pavilion. The Clerk will contact the sports groups to see if there is any interest in a defibrillator, and to ask if they are able to contribute towards one.

23/111. TO CONFIRM THE DATE AND TIME OF THE NEXT TOWN COUNCIL MEETINGS – 14TH JUNE 2023

The Town Council Meeting will take place on Wednesday 14th June at 7:30 at Stimpson's Piece.

23/112. TO CLOSE THE MEETING

There being no further business, the Chairman closed the meeting at 8:30pm.